

**Minutes for the  
Cottonwood Heights Parks and Recreation Service Area  
General Board Meeting  
Held at 7500 South 2700 East, CWH, UT  
On the 22nd day of April 2026  
Pursuant of Notice**

\*\*all minutes pending until approval at the next Board Meeting\*\*

**Board of Trustees Present**

Patti Hansen  
Jen Cottam  
Dennis Magaro

**Staff Present**

Lyse' Durrant    Audrey Durfee  
Allie Brown    Melissa Ruff  
Andrew Davis    Kevin Suchey  
Jenny Soifua    Bonnie Lee

A work session was held on April 22, 2026, at 3:15 p.m. During the session, Board members provided District Representation reports. Audrey Durfee presented the Safety Meeting Minutes, and department heads provided updates on their respective departments. The Board reviewed and discussed department goals and items listed on the general board meeting agenda.

**General Board Meeting – 4pm**

**A. Welcome – Patti Hansen**

**B. Pledge of Allegiance – Jenny Soifua**

**C. Review and Approval of the March 25, 2026, Minutes – Patti Hansen**

- After review, Mr. Magaro made a motion to approve March 25, 2026, minutes. Ms. Cottam seconded the motion. The motion carried unanimously, with Ms. Hansen, Ms. Cottam, and Mr. Magaro voting “Yes.”

**D. Review and Approval of the Financial Statement for March 2026 – Lyse' Durrant**

- After review, Ms. Cottam made a motion to approve the Financial Statement for March 2026. Mr. Magaro seconded the motion. The motion was carried unanimously with Ms. Hansen, Ms. Cottam, Mr. Magaro voting “Yes.”

**E. Review and Approval of the Accounts Payable Selected Entries for March 2026 – Audrey Durfee**

- After review Mr. Magaro made a motion to approve the Accounts Payable Selected Entries for March 2026. Ms. Cottam seconded the motion. Motion carried unanimously with Ms. Hansen, Ms. Cottam, and Mr. Magaro voting “Yes.”

## **Information/Discussion Items**

### **A. Citizen/Customer Comments**

- Pat Saltsman from Cottonwood Hockey Shop requested that staff explore the possibility of adding additional after-hours ice time.

### **B. Executive Directors Report – Lyse’ Durrant**

- New Ice Coordinator was hired, Kelli Gotberg
- New Fitness Coordinator, Chrisanthi Hatza
- New Part Time Recreation Coordinator, Stella Cronk
- CH2
- Other Business and Events
  - ZAP Applications should open this week and close sometime in May
  - Meeting with Jared (3/25)
  - Culture Crew Meeting (3/25)
  - McKinstry OAC Meeting (4/7/26 & 4/21/26)
  - PTOS (3/25/26 & 4/22/26)
  - Successful Easter Egg Hunt
  - Possible change to Monster Mash
  - Women in Leadership Conference (4/23/26)
  - Golf Tournament Meeting (4/28/26)
  - Fox 13 @ the pool and Fox 13 @ the Park

### **C. Update regarding McKinstry Energy savings and possible financing options – Lyse’ Durrant**

- Ms. Durrant gave an update regarding McKinstry Energy savings and possible financing options.

### **D. Information and Discussion regarding Policy VI-Employee Code of Conduct-Lyse’ Durrant**

- Ms. Durrant presented information regarding Policy VI-Employee Code of Conduct. To be brought back in Special Business during the May 2026 Board meeting.

### **E. Discussion regarding future work session about budget year 2027 – Lyse’ Durrant**

- Ms. Durrant presented information regarding a future work session about budget year 2027.

**Adjourned**

**The next meeting of the Board will be held on May 20, 2026 @ 4pm**