

**Minutes for the
General Board Meeting for the
Cottonwood Heights Parks and Recreation Service Area
Held at 7500 South 2700 East, Cottonwood Heights, Utah
On the 20th day of November 2023
Pursuant of Notice**

all minutes pending until approved at the following Board Meeting

Board of Trustees Present:

Patti Hansen

Bart Hopkin

Dan Morzelewski

Staff Present:

Ben Hill

Lyse' Durrant

Audrey Durfee

Melissa Ruff

Bonnie Harris

Andrew Davis

Allie Brown

A Work Session was held on November 20, 2023 @ 3:45pm where there was a discussion on the proposed 2024 Budget and Fee schedule, and any items listed on the General Board Meeting Agenda.

GENERAL BOARD MEETING

4:30pm

General Business

A. Verification of Compliance – Open Meeting Law – Patti Hansen

B. Pledge of Allegiance

- Mr. Hopkin led the Pledge of Allegiance.

C. Review and Approval of October 2023 Board Minutes – Bart Hopkin

- After review, Mr. Hopkin made a motion to approve the October 2023 Board Minutes. Mr. Morzelewski seconded the motion. Motion carried unanimously with Ms. Hansen, Mr. Hopkin, and Mr. Morzelewski voting “Yes.”

D. Review and Approval of the Financial Statement for October 2023 – Ben Hill

- Mr. Hill presented the Financial Statement for October 2023 to the Board.
- After review, Mr. Morzelewski made a motion to approve the October 2023 Financial Statement. Mr. Hopkin seconded the motion. Motion carried unanimously with Ms. Hansen, Mr. Hopkin, and Mr. Morzelewski voting “Yes.”

E. Review and approval of Accounts Payable Selected Entries for October 2023 – Lyse’ Durrant

- Ms. Durrant presented the Accounts Payable Selected Entries for October 2023 to the Board.
- After review, Mr. Hopkin made a motion to approve the October 2023 Accounts Payable Selected Entries. Ms. Morzelewski seconded the motion. Motion carried unanimously with Ms. Hansen, Mr. Hopkin, and Mr. Morzelewski voting “Yes.”

INFORMATION/DISCUSSION ITEMS

A. Citizen/Customer Comments

- No comments.

B. Board District Representation Reports – Trustees

- Ms. Hansen has been pleased with the new playgrounds and how they have had a positive effect on the community.

C. Executive Directors Report – Ben Hill

INFORMATION & UPDATES:

- Cottonwood Heights Community Playgrounds (TRCC):
 - Antczak Playground / Mill Hollow /Bywater Playgrounds – Completed
 - Bywater and Antczak Playground Additional Site Improvements and Contingencies:
 - Plan Completion Date is before December 15, 2023
- Bywater Park Master Plan:
 - Public Open House at the CHRC:
 - Monday, November 20th (6-7PM)
- CH2:
 - Report on Tuesday, October 24th Meeting (Lyse’):
 - Thanksgiving 5K: Thursday, November 23rd (9AM)
 - 2024 Exhibit:
 - Ferguson Park / Snow Removal
 - Next Meeting is Tuesday, November 28th at 10AM (Patti)
- CH Parks, Trails and Open Space Committee:
 - Report on Wednesday, October 25th Meeting:
 - Ferguson Park Concerns and Questions
 - Cottonwood Heights Arts Council – Mountview Park, etc.
 - Next Meeting is Wednesday, November 29th (6-8PM)
 - Bywater Master Plan – Scott
 - Andy / VIP Reports
- Upcoming Board Meetings:
 - 2023 Public Hearing – Budget
 - December 20th, 2023 at 6PM (5:15PM Work Session)
- Other:
 - UASD Annual Convention (November 8th – 10th)
 - Monster Mash at CHRC (Friday, October 27th)

D. Information and Discussion of the Proposed 2024 Budget and Fee Schedule – Ben Hill

- Mr. Hill presented information regarding the proposed 2024 Budget and Fee Schedule.
- To be brought back in Special Business.

E. Information and Discussion of appointment of 2024 Board of Trustees Positions – Patti Hansen.

- Ms. Hansen presented information regarding the Appointment of the 2024 Board of Trustees Positions.
- To be brought back in Special Business during the December 2023 Board Meeting

F. Information and Discussion of the 2024 Trustee Meeting Dates – Patti Hansen

- Ms. Hansen presented information regarding the 2024 Board of Trustees Meeting Dates.
- To be brought back in Special Business during the December 2023 Board Meeting.

G. Information and Discussion regarding Personnel Policy Section XII- Employee Classification- Ben Hill

- Ms. Ruff presented information regarding changes to the Personnel Policy Section XII - Employee Classification
- To be brought back in Special Business during the December 2023 Board Meeting.

Special Business

A. Consideration and Recommendation to Approve the 2024 Proposed Budget and Fee Schedule – Resolution 2023-16

- After review, Mr. Morzelewski made a motion to approve the 2024 Proposed Budget and Fee Schedule – Resolution 2023-16. Mr. Hopkin seconded the motion. Motion carried unanimously with Ms. Hansen, Mr. Hopkin and Mr. Morzelewski voting “Yes.”

Meeting Adjourned at 5:09pm

The next meeting of the Board will be held December 20, 2023 @ 6:00pm