

**Cottonwood Heights Parks and Recreation Service Area  
Board of Trustees  
June 21, 2023**

**Work Session-3:15 pm**

**General Business Meeting – 4:00 pm**

**AGENDA**

**3:15 pm**

**WORK SESSION - no action will be taken during the work session**

- A. Introduction of Matt Holton (CH City Council - District #1) to the Board of Trustees
- B. Quarterly Safety Report-Kevin Suchey and Lyse' Durrant
- C. Discussion of any items listed on the General Board Meeting Agenda

**GENERAL BOARD MEETING**

**4:00 pm**

**GENERAL BUSINESS**

- A. Pledge of Allegiance
- B. Verification of compliance with open meeting law- Patti Hansen
- C. Review and Approval of May Board Minutes – Patti Hansen
- D. Approval of the Financial Statement – May 2023 – Ben Hill
- E. Approval of Accounts Payable Selected Entries – Lyse' Durrant

**INFORMATION/DISCUSSION ITEMS**

- A. Citizen/Customer Comments
- B. Board District Representation Reports—Trustees
- C. Presentation of the 2022 Annual Audit – Keddington and Christensen
- D. Executive Director's Report – Ben Hill
- E. Information and Discussion about moving the July Board Meeting from 6/19/23 to 6/26/23-Ben Hill
- F. Fraud Risk Assessment-Lyse' Durrant
- G. Information and Discussion about the Certified Tax Rate 2023-Lyse' Durrant

**SPECIAL BUSINESS**

- A. Consideration and Recommendation to Establish and Adopt the pending Certified Tax Rate for the Cottonwood Heights Parks and Recreation Service Area 2023 –Resolution 2023-10
- B. Consideration and Recommendation to Adopt the 2022 Audit Report-Resolution 2023-11

**CLOSED MEETING (if needed and voted upon)**

**ADJOURN**

The above items will be discussed at the Board meeting on June 21, 2023 at 4:00 p.m. with a work session held at 3:15 pm. This meeting will be held at the Cottonwood Heights Recreation Center, 7500 S. 2700 E. CWH, UT 84121. If you would like to submit written comment, please email all comments to [lysed@cottonwoodheights.com](mailto:lysed@cottonwoodheights.com). All comments received by 2:00 pm on June 21, 2023 will be summarized for the public record (Full name and address must be submitted as well). Comments made after that time will be forwarded to the Board of Trustees but will not be on the record. Posted on the PNW, CHPRSA website, and Recreation Center.