

**Cottonwood Heights Parks and Recreation Service Area  
Board of Trustees  
November 16, 2021**

**Work Session - 3:15 pm  
General Business Meeting – 4:15 pm**

**AGENDA**

**WORK SESSION**

**3:15 pm**

**Work Session - no action will be taken during the work session**

- A. Review Budget
- B. Discussion about Smart Approach to Cost Recovery Update
- C. Discussion about the Current State of the COVID-19 Pandemic
- D. Discussion of any items listed on the General Board Meeting Agenda

**SPECIAL BUSINESS MEETING**

**4:00 PM**

**SPECIAL BUSINESS**

- 1. Canvass of the November 2, 2021 Election of the Trustees to represent Districts #1 and #2 of the Cottonwood Heights Parks and Recreation Service Area.

**GENERAL BOARD MEETING**

**4:15 pm**

**GENERAL BUSINESS**

- A. Pledge of Allegiance
- B. Verification of Compliance - Open Meeting Law – Bart Hopkin
- C. Review and Approval of October 2021 Board Minutes – Bart Hopkin
- D. Approval of the Financial Statement – October 2021 – Ben Hill
- E. Approval of Accounts Payable Selected Entries – Lyse' Durrant

**INFORMATION/DISCUSSION ITEMS**

- A. Citizen/Customer Comments
- B. Board District Representation Reports
- E. Aquatics Report - Marcie Burrill
- F. Recreation and Fitness Report - Warren Hallmark
- G. Parks Report - Ryan Gardner
- H. Facility Maintenance Report-Kevin Suchey
- I. Executive Director's Report – Ben Hill
- J. Discussion and Information of the Tentative 2022 Budget and Fee Schedule-Ben Hill
- K. Discussion and Information of Appointment of 2022 Board of Trustee Positions-Bart Hopkin
- L. Discussion and Information of 2022 Board of Trustee Meeting Dates-Bart Hopkin
- M. Discussion and Information regarding the Fraud Risk Assessment-Lyse' Durrant

**SPECIAL BUSINESS**

- A. Consideration and Recommendation to Approve the 2022 Tentative Budget and Fee Schedule-Resolution 2021-15

**ADJOURN**

**CLOSED MEETING** (if needed and voted upon)

The above items will be discussed at the Board meeting on November 16, 2021 at 4:15 p.m. with a work session held at 3:15 pm. This meeting will be held at the Cottonwood Heights Recreation Center, 7500 S. 2700 E. CWH, UT 84121. If you would like to submit written comment, please email all comments to [lysed@cottonwoodheights.com](mailto:lysed@cottonwoodheights.com). All comments received by 2:00 pm on November 16, 2021 will be entered into the public record. Comments made after that time will be forwarded to the Board of Trustees.