

**Cottonwood Heights Parks and Recreation Service Area  
Board of Trustees  
November 19, 2019**

**Work Session  
3:30 pm  
General Business Meeting  
4:05 p.m.**

**AGENDA**

**WORK SESSION**

**3:30 pm – WORK SESSION - no action will be taken during the work session**

- A. Discussion of any items listed on the General Board Meeting Agenda

**GENERAL BOARD MEETING**

**4:05 pm - GENERAL BUSINESS**

- A. Pledge of Allegiance –Board of Trustees
- B. Verification of Compliance - Open Meeting Law – Debbie Tyler
- C. Review and Approval of October 22, 2019 Board Minutes – Debbie Tyler
- D. Approval of the Financial Statement – October 2019 – Ben Hill
- E. Approval of Accounts Payable –October 2019 – Lyse’ Durrant

**INFORMATION/DISCUSSION ITEMS**

- A. Citizen/Customer Comments
- B. Board District Representation Reports - Trustees
- C. Aquatics Report – Marcie Burrill
- D. Recreation and Fitness Report-Warren Hallmark
- E. Parks and Facilities Report-Ryan Gardner
- F. Executive Director’s Report– Ben Hill
- G. Discussion and Information of the Tentative 2020 Budget and Rate Schedule-Ben Hill
- H. Discussion and Information of Proposed 2020 Tax Anticipation Note (TAN)-Ben Hill
- I. Discussion and Information of Appointment of 2020 Board of Trustee Positions-Debbie Tyler
- J. Discussion and Information of 2020 CHPRSA Board of Trustee Meeting Dates-Carl Evans
- K. Discussion and Information regarding Oath of Office for District 3 in January, 2020-Ben Hill

**SPECIAL BUSINESS**

- A. Consideration and Recommendation to Approve the 2020 Tentative Budget and Rate Schedule - Resolution 2019-14
- B. Consideration and Recommendation to Approve Policy #XIX-Leave Policy-Resolution 2019-15

**ADJOURN**

**CLOSED MEETING (if needed and voted upon)**

*The above items will be discussed at the Board meeting on November 19, 2019 at 4:05 p.m. (3:30 pm Work Session) at the Cottonwood Heights Recreation Center, 7500 South 2700 East, Cottonwood Heights, UT 84121. The public is encouraged to attend. If you need accommodations, please call 943-3190 x102. Anyone who would like items of interest on the agenda should contact the office at least 24 hours prior to the Board Meeting. The next Board Meeting will be on Tuesday, December 17, 2019 at 6:00 pm. Posted at the Cottonwood Heights Recreation Center and on the Utah Public Notice Website on November 15, 2019.*