

**Cottonwood Heights Parks and Recreation Service Area  
Board of Trustees  
October 19, 2022**

**Work Session-3:15 pm**

**General Business Meeting – 4:00 pm**

**AGENDA**

**3:15 pm**

**WORK SESSION - no action will be taken during the work session**

- A. Staff Update-Ruth Brown
- B. Discussion of any items listed on the General Board Meeting Agenda

**GENERAL BOARD MEETING**

**4:00 pm**

**GENERAL BUSINESS**

- A. Pledge of Allegiance
- B. Verification of compliance with open meeting law- Dan Morzelewski
- C. Review and Approval of September Board Minutes – Dan Morzelewski
- D. Approval of the Financial Statement – September 2022 – Ben Hill
- E. Approval of Accounts Payable Selected Entries – Lyse' Durrant

**INFORMATION/DISCUSSION ITEMS**

- A. Citizen/Customer Comments
- B. Board District Representation Reports—Trustees
- C. Executive Director's Report – Ben Hill

**SPECIAL BUSINESS**

- A. Consideration and Recommendation to Approve Personnel Policy Section II-Independent Contractors-Resolution 2022-14– Ben Hill
- B. Consideration and Recommendation to Approve Personnel Policy Section VI-Employee Code of Conduct - Resolution 2022-15 – Ben Hill
- C. Consideration and Recommendation to Approve Personnel Policy XII-Employment Classification–Resolution 2022-16 – Ben Hill

**CLOSED MEETING (if needed and voted upon)**

**FOUNDATION MEETING**

- A. Review Minutes of July 20, 2022 – Ben Hill
- B. Quarterly Financial Review – Ben Hill
- C. Golf Tournament Review – Ben Hill
- D. Annual 990 Review – Ben Hill
- E. Foundation Requests – Ben Hill

**ADJOURN**

The above items will be discussed at the Board meeting on October 19, 2022 at 4:00 p.m. with a work session held at 3:15 pm. This meeting will be held at the Cottonwood Heights Recreation Center, 7500 S. 2700 E. CWH, UT 84121. If you would like to submit written comment, please email all comments to [lysed@cottonwoodheights.com](mailto:lysed@cottonwoodheights.com). All comments received by 2:00 pm on October 19, 2022 will be summarized for the public record. Comments made after that time will be forwarded to the Board of Trustees but will not be on the record. Posted on the PNW, CHPRSA website and lobby.