

**Cottonwood Heights Parks and Recreation Service Area  
Board of Trustees  
March 23, 2022**

**Work Session-2:45 pm**

**General Business Meeting – 4:00 pm**

**AGENDA**

**WORK SESSION - no action will be taken during the work session**

**2:45 pm**

- A. CHPRSA 2022 Goals
- B. Review 2022 URPA State Conference
- C. Discussion regarding the annexation process
- D. Discussion of any items listed on the General Board Meeting Agenda

**GENERAL BOARD MEETING**

**4:00 pm**

**GENERAL BUSINESS**

- A. Pledge of Allegiance
- B. Verification of Compliance – Open Meeting Law –Dan Morzelewski
- C. Review and Approval of February Board Minutes – Dan Morzelewski
- D. Approval of the Financial Statement – February 2022 – Ben Hill
- E. Approval of Accounts Payable Selected Entries for February 2022 – Lyse’ Durrant

**INFORMATION/DISCUSSION ITEMS**

- A. Citizen/Customer Comments
- B. Board District Representation Reports—Trustees
- C. Executive Director’s Report – Ben Hill
- D. Antczak Park 2022 Capital Improvements-Bid Documents – Ben Hill
- E. Information and Discussion regarding Landowner’s Annexation Petition Request – Ben Hill
- F. Information and Discussion regarding Personnel Policy Section XIX: Leave – Ben Hill

**SPECIAL BUSINESS**

- A. Consideration and Recommendation to Approve Policy 200-Purchasing- Resolution No. 2022-3 – Ben Hill
- B. Consideration and Recommendation to Approve Policy 220-Contracts for Capital Improvements – Resolution 2022-4 – Ben Hill
- C. Consideration and Recommendation to Approve Personnel Policy Section XIII: Employee Use of the Service Area – Resolution 2022-5 – Ben Hill
- D. Consideration and Recommendation to certify the Annexation Petition – Resolution 2022-6 –Ben Hill

**CLOSED MEETING (if needed and voted upon)**

- A. Closed meeting to discuss litigation, property acquisition or the character and professional competence or physical or mental health of an individual.

**ADJOURN**

The above items will be discussed at the Board meeting on March 23, 2022 at 4:00 p.m. with a work session held at 2:45 pm. This meeting will be held at the Cottonwood Heights Recreation Center, 7500 S. 2700 E. CWH, UT 84121. If you would like to submit written comment, please email all comments to [lysed@cottonwoodheights.com](mailto:lysed@cottonwoodheights.com). All comments received by 2:00 pm on March 23, 2022 will be entered into the public record. Comments made after that time will be forwarded to the Board of Trustees but will not be on the record. Posted on the PNW, CHPRSA website and lobby.