

# **POLICY #420**

## **COTTONWOOD HEIGHTS PARKS AND RECREATION SERVICE AREA**

### **POLICY GOVERNING COMMERCIAL AND NON-PROFIT PRODUCT SALES ON SERVICE AREA PROPERTY**

#### **REFERENCE:**

**PURPOSE:** To establish a policy for commercial and non-profit product sales on Cottonwood Heights Parks & Recreation Service Area Property.

#### **I. DEFINITIONS:**

Commercial Sales – the advertising, promotion, or sale of products or services for profit or personal gain on Service Area property

Center Sponsored Activities – A program or activity which is managed and operated by the Service Area

Guest Programs – Commercial or not for profit activities offered within the Recreation Center but not managed and sponsored by the Cottonwood Heights Parks & Recreation Service Area.

Non-Profit Sales – The advertising, promotion, or sale of a product (or products) for a non-profit organization and results in no personal gain for an individual

#### **SECTION II: POLICY**

##### 1.0 Commercial Sales

- 1.1 Cottonwood Heights Parks & Recreation Service Area does not allow commercial sales for individual gain or profit on Service Area property unless approved by the Director or Designee in conjunction with a Service Area sponsored activity or an approved special event.

##### 2.0 Non-Profit Sales

- 2.1 The promotion or sale of a product for a non-profit organization may be permitted on Service Area property with the approval of the Director or Designee.

#### **SECTION III: PROCEDURE**

##### 1.0 Approval for Non-Profit Sales

- 1.1 An individual, employee or patron, must receive approval from the Director or designee before advertising, promoting, or selling a product for a non-profit organization.
- 1.2 Order forms for non-profit items may not be left on public counters, Service Area bulletin boards, or any other Service Area property.

2.0 Service Area Sponsored Activities or Events

- 1.2 All sales, either commercial or non-profit, must be pre-approved by the Director or designee in writing, a minimum of 10 working days before the event.

APPROVED AND PASSED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_

COTTONWOOD HEIGHTS  
PARKS AND RECREATION SERVICE AREA

By:\_\_\_\_\_

Mike Peterson, Director

BOARD OF TRUSTEES

By:\_\_\_\_\_

Carl Evans, Chairman