Minutes for the

General Board Meeting for the

Cottonwood Heights Parks and Recreation Service Area

Held at 7500 South 2700 East, Cottonwood Heights, Utah

On the 17th day of September 2025

Pursuant of Notice

all minutes pending until approved at the following Board Meeting

Board of Trustees Present:	**Staff Present:**	
Dan Morzelewski	Ben Hill	Lyse' Durrant
Patti Hansen	Andrew Davis	Bonnie Lee
Bart Hopkin	Audrey Durfee	Kevin Suchey
	Melissa Ruff	

A work session was held on September 17, 2025, at 3:15 PM. During the session, the board discussed the Facility Master Plan update and reviewed items from the General Board Meeting agenda.

GENERAL BOARD MEETING

4:00pm

General Business

A. Pledge of Allegiance

- Ms. Ruff led the Pledge of Allegiance.

B. Review and Approval of August 2025 General Board Meeting Minutes – Dan Morzelewski

- After review, Mr. Hopkin made a motion to approve the August 2025 General Board Minutes. Ms. Hansen seconded the motion. Motion carried unanimously with Mr. Morzelewski, Ms. Hansen and Mr. Hopkin voting "Yes.

C. Review and Approval of the Financial Statement for August 2025 – Ben Hill

- Mr. Hill presented the Financial Statement for August 2025 to the Board.
- After review, Ms. Hansen made a motion to approve the August 2025 Financial Statement. Mr. Hopkin seconded the motion. Motion carried unanimously with Mr. Morzelewski, Ms. Hansen, and Mr. Hopkin "Yes."

D. Review and Approval of Accounts Payable Selected Entries for August 2025 – Lyse' Durrant

- Ms. Durrant presented the Accounts Payable Selected Entries for August 2025 to the Board.
- After review, Mr. Hopkin made a motion to approve the August 2025 Accounts Payable Selected Entries. Ms. Hansen seconded the motion. Motion carried unanimously with Mr. Morzelewski, Ms. Hansen, and Mr. Hopkin "Yes."

<u>INFORMATION/DISCUSSION ITEMS</u>

A. Public Comment – No Comments

B. Board District Representation Reports – Trustees

- Mr. Morzelewski expressed his thanks to Bonnie and Allie for a great golf tournament.
- Ms. Hansen is excited about the new drinking fountain to be installed at Bywater Park and thanked staff for how great the park looks.

C. Safety Updates – Audrey Durfee

- Ms. Durfee presented the September 2025 safety meeting update.

D. Executive Directors Report – Ben Hill

<u>INFORMATION & UPDATES</u>

- 2025 CHRC Master Plan | VCBO | McKinstry:
    - SLCO | ZAP Application | Call for Applications | "September 2025"
- CH2 | September 10th Meeting:
    - CHRC Master Plan | VCBO | ZAP Application Support
    - Community Block Party | Hillside Plaza:
        - Friday, September 26th | 5 – 7:30PM
    - Octoberfest:
        - Thursday, October 2nd – Saturday, October 4th
    - Halloween | Monster Mash at the Recreation Center:
        - Friday, October 24th | 5 – 7PM
- 2026 Budget Timeline:
    - Work Session | Tuesday, October 28th | 10AM – 1PM
    - Board Meeting | Tuesday, November 18th
    - Work Session | TBD
    - Public Hearing | Wednesday, December 17th | 6PM
- 2025 UASD Annual Conference | Davis Conference Center:
    - Wednesday, November 5th – Friday, November 7th
- Other Business:
    - Bark in the Park | August 23rd
    - CHRC Facility Master Plan | VCBO | August 26th
    - CHPR Foundation | Charity Golf Event | August 27th
    - CH Parks, Trails, and Open Space | Committee Meeting | August 27th:
        - City is updating the General Master Plan (2005)
    - CHPRSA | Safety Meeting | September 2nd
    - UASD Board Meeting | September 4th
    - CHRC Facility Master Plan | VCBO | September 9th
    - URPA | Leadership Summitt | September 10th
    - Golden Hills Park | Mural | Ribbon Cutting | September 12th
    - Big Cottonwood Canyon Marathon | September 13th
    - NRPA | National Conference | Virtual | September 16th-18th

E. **Information and Discussion to cancel the upcoming District 2 Election, due to having only one declared candidate and approve Patti Hansen, elected to District 2 – Ben Hill**

- Mr. Hill gave information regarding the cancellation of the upcoming District 2 Election, due to having only one declared candidate and approve Patti Hansen, elected to District 2.

Special Business

A. **Consideration and Recommendation to cancel the upcoming District 2 election, due to having only one declared candidate and approve Patti Hansen, elected to District 2 -Resolution 2025-15 – Ben Hill**

- After review, Mr. Morzelewski made a motion to Approve the cancelation of the upcoming District 2 election, due to having only one declared candidate and approve Patti Hansen, elected to District 2 – Resolution 2025-15. Mr. Hopkin seconded the motion. Motion carried unanimously with Mr. Morzelewski, Mr. Hopkin, and Ms. Hansen voting "Yes."

Meeting Adjourned 4:29pm

Next meeting of the Board will be held October 15 @ 4pm