

**Cottonwood Heights Parks and Recreation Service Area
Board of Trustees
August 16, 2023**

**Work Session – 3:15 pm
General Business Meeting – 4:00 pm**

AGENDA

WORK SESSION

3:15 pm

Work Session - no action will be taken during the work session

- A. Marketing-Allie Brown
- B. Budget Timeline
- C. 2024 Membership and Fee evaluation
- D. September 20, 2023 Board Meeting start time adjustment discussion
- E. Discussion of any items listed on the General Board Meeting Agenda

GENERAL BOARD MEETING

4:00 pm

GENERAL BUSINESS

- A. Verification of Compliance - Open Meeting Law – Patti Hansen
- B. Pledge of Allegiance
- C. Review and Approval of July 2023 Board Minutes – Patti Hansen
- D. Approval of the Financial Statement – July 2023 – Ben Hill
- E. Approval of Accounts Payable Selected Entries – Lyse' Durrant

INFORMATION/DISCUSSION ITEMS

- A. Citizen/Customer Comments
- B. Board District Representation Reports
- C. Executive Director's Report – Ben Hill
- D. Information and Discussion regarding Personnel Policy Section XIX--Leave-Melissa Ruff

CLOSED MEETING: a closed meeting to discuss litigation, property acquisition or the character and professional competence or physical or mental health of an individual

ADJOURN

The above items will be discussed at the Board meeting on August 16, 2023 at 4:00 p.m., or soon thereafter, with a work session held at 3:15 pm. This meeting will be held at the Cottonwood Heights Recreation Center, 7500 S. 2700 E. CWH, UTAH. If you would like to submit written comment, please email all comments to lysed@cottonwoodheights.com. Comments received by 2:00 pm on August 16, 2023 will be entered into the public record. Comments made after that time will be forwarded to the Board of Trustees but will not be on the record. Posted on the PNW, CHPRSA website and CHRC.