

**Cottonwood Heights Parks and Recreation Service Area
Board of Trustees
December 20, 2023**

**Work Session
5:15 pm**

**Public Hearing
6:00 pm**

**General Business Meeting
*as soon as the public hearing has ended***

AGENDA

WORK SESSION (no action will be taken)

5:15 pm

- A. Discussion of Any Items Listed on the General Board Meeting Agenda
- B. Quarterly Safety Report – Kevin Suchey and Lyse’ Durrant

PUBLIC HEARING

6:00 pm

- A. Welcome and Verification of Compliance – Patti Hansen
- B. Pledge of Allegiance
- C. 2023 Amended Budget, 2024 Proposed Budget, and the 2024 Fee Schedule – Ben Hill
- D. Public Hearing to Receive Citizen Comment on the 2023 Amended Budget, the 2024 Proposed Budget, and the 2024 Fee Schedule

Adjourn the Public Hearing regarding 2023 Budget Amendments, 2024 Budget and Fee schedule

GENERAL BOARD MEETING

As soon as the public hearing has ended

GENERAL BUSINESS

- A. Review and Approval of the Board Minutes for November 20, 2023– Patti Hansen
- B. Review and Approval of the Financial Statement for November 2023 – Ben Hill
- C. Review and Approval of Accounts Payable Selected Entries for November 2023 – Lyse’ Durrant

INFORMATION/DISCUSSION ITEMS

- A. Citizen/Customer Comments
- B. Board District Representation Reports – Trustees
- C. Executive Director’s Report – Ben Hill
- D. Discussion and Information regarding Bywater Park Master Plan – Ben Hill

SPECIAL BUSINESS

- A. Consideration and Recommendation to Approve the 2024 CHPRSA Board of Trustee Meeting Dates – Resolution 2023-17
- B. Consideration and Recommendation to Approve the 2024 Board of Trustee Positions – Resolution 2023-18
- C. Consideration and Recommendation to Approve the Amended 2023 Budget – Resolution 2023-19
- D. Consideration and Recommendation to Approve the 2024 Budget and Fee Schedule for the Cottonwood Heights Parks and Recreation Service Area – Resolution 2023-20
- E. Consideration and Recommendation to Approve the Bywater Park Master Plan as presented – Resolution 2023-21
- F. Consideration and Recommendation to Approve the Personnel Policy Section XII-Employment Classification –Resolution 2023-22

ADJOURN

CLOSED MEETING: *(if needed and voted upon)*

The above items will be discussed at the Board Meeting on December 20, 2023 at 6:00 p.m. with a work session held at 5:15 pm. This meeting will be held at the Cottonwood Heights Recreation Center, 7500 S. 2700 E. CWH, UT 84121. If you would like to submit written comment, please email all comments to lysed@cottonwoodheights.com. All comments received by 2:00 pm on December 20, 2023 will be summarized for the public record (Full name and address must be submitted as well). Comments made after that time will be forwarded to the Board of Trustees but will not be on the record. Posted on the PNW, CHPRSA website, and Recreation Center.