

**Cottonwood Heights Parks and Recreation Service Area  
Board of Trustees  
October 21, 2020**

**Work Session - 3:00 pm  
General Business Meeting – 4:00 pm**  
*\*this will be a virtual meeting without a physical location\**

**AGENDA**

**WORK SESSION**

**3:00 pm**

**Work Session - no action will be taken during the work session**

- A. Ongoing discussion regarding COVID-19 updates
- B. Review Budget Timeline
- C. Fraud Risk Assessment review
- D. Discussion of any items listed on the General Board Meeting Agenda

**GENERAL BOARD MEETING**

**4:00 pm**

**GENERAL BUSINESS**

- A. Verification of Compliance - Open Meeting Law – Carl Evans
- B. Determination of the Chair regarding Anchor Meeting Location - Carl Evans
- C. Review and Approval of September 2020 Board Minutes – Carl Evans
- D. Approval of the Financial Statement – September 2020 – Ben Hill
- E. Approval of Accounts Payable Selected Entries – Lyse' Durrant

**INFORMATION/DISCUSSION ITEMS**

- A. Citizen/Customer Comments
- B. Board District Representation Reports
- E. Aquatics Report - Marcie Burrill
- F. Recreation and Fitness Report - Warren Hallmark
- G. Parks/Facility Operations Report - Ryan Gardner
- H. Executive Director's Report – Ben Hill

**SPECIAL BUSINESS**

- A. Consideration and Recommendation to Approve Policy #130 - Use of the Facilities by Current and Past Board Members - Ben Hill
- B. Consideration and Recommendation to Approve Policy #140 - Compensation for Board Appointed and Non Appointed Positions – Ben Hill
- C. Consideration and Recommendation to Approve Policy #XVII - Benefits – Ben Hill

**ADJOURN**

**FOUNDATION MEETING**

- A. Review minutes of July 15, 2020
- B. Quarterly Financial Review-Ben Hill
- C. Review of the 990-Ben Hill
- D. Requests/Approvals-Ben Hill

The above items will be discussed at the Board meeting on October 21, 2020 at 4:00 p.m. with a work session held at 3:00 pm. This meeting will be held virtually without a physical location. If you would like to submit written comment, please email all comments to [lysed@cottonwoodheights.com](mailto:lysed@cottonwoodheights.com). All comments received by 2:00 pm on October 21, 2020 will be entered into the public record. Comments made after that time will be forwarded to the Board of Trustees. Please contact Lyse' Durrant, after October 19, 2020 for electronic meeting information at [lysed@cottonwoodheights.com](mailto:lysed@cottonwoodheights.com) or 801-943-3190 x.102.