

Minutes for the
General Board Meeting and Work Session for the
Cottonwood Heights Parks and Recreation Service Area
Held Electronically via Zoom
On the 15th day of July 2020
Pursuant to Notice

****all minutes are pending until approved at the following Board Meeting****

Board of Trustees Present:

Carl Evans

Bart Hopkin

Dan Morzelewski

Others Present:

Ben Hill

Lyse' Durrant

Warren Hallmark

Marcie Burrill

Ryan Gardner

Melissa Ruff

Allie Brown

A **Work Session** was held on July 15, 2020 @ 3:30 pm via ZOOM, where there was a discussion regarding any COVID-19 updates and items listed on the General Board Meeting Agenda. Present at the meeting: Carl Evans, Bart Hopkin, Dan Morzelewski, Ben Hill, Lyse' Durrant

July 15, 2020 Agenda

General Business

Called to Order by Mr. Evans at 4:00pm

A. Verification of Opening Meeting Law – Carl Evans

B. Review and Approval of June 17, 2020 Board Minutes

- After a discussion of the minutes presented, upon a motion by Mr. Hopkin, a second by Mr. Morzelewski and passed unanimously it was, RESOVLED, to approve the June 17, 2020 minutes.

C. Approval of the Financial Statement – June 2020 – Ben Hill

- The Board Reviewed the Financial Statement for June, 2020 which was presented by Mr. Ben Hill.
- Upon a motion by Mr. Morzelewski and a second by Mr. Hopkin and passed unanimously it was RESOLVED, to approve the Financial Statement for June 2020.

D. Approval of Accounts Payable Selected Entries – Lyse' Durrant

- The Board Reviewed the Accounts Payable Ledger of Selected Entries for June, 2020 which was presented by Ms. Lyse' Durrant.
- Upon a motion by Mr. Hopkin and a second by Mr. Morzelewski and passed unanimously it was RESOLVED, to approve the Accounts Payable Selected Entries as written in the bill pay register.

INFORMATION/DISCUSSION ITEMS

A. Citizen/ Customer Comment

- No citizens were present.

B. Board District Representation Reports

- Mr. Hopkin reported 2 citizens inquired about the status of the Master Plan for Antczak Park.
- Mr. Morzelewski reported that a citizen inquired about our membership refund policies.
- Mr. Evans had nothing to report.

C. Executive Directors and Managers Reports

INFORMATION & UPDATES:

- Department Updates
- South Entrance ADA Access and Storm Drain Project
 - Meeting with Canyons School District on Monday, July 13th at 2 PM
- CH2
 - Report on Tuesday, June 23rd Meeting
 - CARES ACT Funding (\$75,000)
 - Salt Lake County Conveyance of Parks (Letter of Intent)
 - Substation
 - Splash Pad (Only in Green Risk Phase)
 - Big Cottonwood Marathon (Only in Green Risk Phase)
 - Next Meeting is Tuesday, August 11th at 10 AM (Carl)
- CH Parks, Trails and Open Space Committee
 - Report on Wednesday, June 23rd Meeting
 - Ferguson Trailhead Park
 - East Jordan Canal Trail (Fort Union Blvd. to Mountview Park)
 - Dover Hills Park Proposal
 - Possible Bonds for Outdoor Recreation Projects Through Utah Leads Together?
 - Next “Zoom” meeting is Thursday, July 16th (6 - 8 PM)
- CHPR Foundation Charity Golf Tournament
 - Tuesday, August 25th, 2020 (8am Shotgun Start)

- Mountain Dell Golf Course
- Next Committee Meeting is Tuesday, July 14th at 2 PM (Bart)
- Other

D. Discussion and Information regarding Policy #XIII-Employee Use of the Service Area Facilities and Equipment – Melissa Ruff

- Ms. Ruff presented information about Policy #XIII- Employee Use of the Service Area Facilities and Equipment.

Special Business

A. Consideration and Recommendation to Approve Policy #240 – Refunds – Resolution 2020-9 – Ben Hill

- Upon a motion by Mr. Morzelewski and a second by Mr. Hopkin and passed unanimously it was RESOLVED, to adopt Resolution 2020-9.

Meeting Adjourned

The next meeting of the Board will be August 19, 2020 at 4:00pm

Cottonwood Heights Parks and Recreation Foundation Meeting Minutes

July 15, 2020

Mr. Evans called the meeting to order

A. Review minutes of January 15, 2020 –Ben Hill

- Upon a motion by Mr. Hopkin a second by Mr. Morzelewski and passed unanimously it was RESOLVED, to approve the January 15, 2020 Foundation minutes.

B. Quarterly Financial Reviews – Ben Hill

- Mr. Hill went over the Quarterly Financial Reviews.
- Upon a motion by Mr. Hopkin a second by Mr. Morzelewski and passed unanimously it was RESOLVED, to approve the Quarterly Finances.

C. Requests / Approvals

- A request for 5,000 dollars was approved electronically during the month of May for the Utah Open Lands-Cottonwood Heights Bonneville Shoreline donation.
- Mr. Hallmark shared with the Board the recommendation of the Cottonwood Heights Charity Golf Tournament Committee to cancel the 2020 Tournament due to CV-19.
 - Upon a motion by Mr. Hopkin and a Second by Mr. Morzelewski and passed unanimously it was RESOLVED, to approve the cancelation of the 2020 Cottonwood Heights Charity Golf Tournament.

Meeting Adjourned

The next Foundation meeting will be held October 2020.