

**Cottonwood Heights Parks and Recreation Service Area
Board of Trustees**

September 17, 2019

**Work Session: 3:15 pm
General Business Meeting: 4:00 pm**

AGENDA

Work Session *(no action will be taken on any item during the work session)*

3:15 pm

- A. Discussion of HRIS and Payroll Processing- Melissa Ruff, Ben Hill
- B. Any items listed on the General Board Meeting Agenda

GENERAL BOARD MEETING

4:00 pm

GENERAL BUSINESS

- A. Pledge of Allegiance
- B. Verification of Compliance with Open Meeting Law – Debbie Tyler
- C. Review and Approval of August 20, 2019 Board Minutes – Debbie Tyler
- D. Approval of the Financial Statement –August 2019 – Ben Hill
- E. Approval of Accounts Payable Selected Entries – Lyse’ Durrant

INFORMATION/DISCUSSION ITEMS

- A. Citizen/Customer Comments
- B. Board District Representation Reports—Trustees
- C. Recognition of Employees for years of Service-Ben Hill
- D. Aquatics Report – Marcie Burrill
- E. Recreation & Fitness Report – Warren Hallmark
- F. Parks and Facilities Report-Ryan Gardner
- G. Executive Director’s Report– Ben Hill
- H. 2019 Capital Projects Update-Ben Hill
- I. Information and Discussion Policy #XIX-Leave Policy-Ben Hill

ADJOURN

CLOSED MEETING (If needed and voted upon)

Closed meeting to discuss litigation, property acquisition or the character and professional competence or physical or mental health of an individual.

The above items will be discussed at the Board meeting on September 17, 2019 at 4:00 p.m., with a work session being held at 3:15 pm, at the Cottonwood Heights Recreation Center, 7500 South 2700 East, Cottonwood Heights, UT 84121. The public is encouraged to attend. If you need accommodations, please call 943-3190 x102. Anyone who would like items of interest on the agenda should contact the office at least 24 hours prior to the Board Meeting. **The next Board Meeting will be on Tuesday, October 22, 2019 at 4:00 pm.** Posted at the Cottonwood Heights Recreation Center and on the Utah Public Notice Website on September 13, 2019.