

**Minutes for the
General Board Meeting and Work Session for the
Cottonwood Heights Parks and Recreation Service Area
Held Electronically via Zoom
On the 17th day of June 2020
Pursuant to Notice**

****all minutes are pending until approved at the following Board meeting****

Board of Trustees Present:

Carl Evans

Bart Hopkin

Dan Morzelewski

Others Present:

Ben Hill

Lyse' Durrant

Warren Hallmark

Marcie Burrill

Ryan Gardner

Laura Green

Aleta Fairbanks

Allie Brown

Jason Wheeler

A **Work Session** was held on June 17, 2020 @ 3:30pm via ZOOM, where there was a discussion regarding any COVID-19 updates and items listed on the General Board Meeting Agenda. Present at the meeting: Carl Evans, Bart Hopkin, Dan Morzelewski, Ben Hill, Lyse' Durrant

JUNE 17, 2020 AGENDA

General Business

Called to Order by Mr. Evans at 4:00pm

A. Verification of Opening Meeting Law – Carl Evans

B. Review and Approval of May 20, 2020 Board Minutes

- After a discussion of the minutes presented, upon a motion by Mr. Morzelewski, a second by Mr. Hopkin and passed unanimously it was, RESOLVED, to approve the May 20, 2020 minutes.

C. Approval of the Financial Statement – May 2020 – Ben Hill

- The Board Reviewed the Financial Statement for May, 2020 which was presented by Mr. Ben Hill.
- Upon a motion by Mr. Hopkin and a second by Mr. Morzelewski and passed unanimously it was RESOLVED, to approve the Financial Statement for May, 2020.

D. Approval of Accounts Payable Selected Entries – Lyse' Durrant

- The Board Reviewed the Accounts Payable Ledger of selected entries for May, 2020 which was presented by Ms. Lyse' Durrant.
- Upon a motion by Mr. Morzelewski and a second by Mr. Hopkin and passed unanimously it was RESOLVED, to approve the Accounts Payable Selected Entries as written in the bill pay register.

INFORMATION/DISCUSSION ITEMS

A. Citizen/Customer Comments

- No citizens were present.

B. Board District Representation Reports

- Mr. Hopkin reported that a citizen expressed concern regarding the new equipment not being properly balanced, Mr. Hallmark was able to address the problem.
- Mr. Morzelewski reported that a citizen inquired about a possible change of daily pool admission rates for non – residence.
- Mr. Evans had nothing to report

C. Presentation of the 2020 Annual Audit – Jason Wheeler

- Mr. Jason Wheeler from Squire presented the 2019 Annual Audit to the Board. The Board thanked the staff for a job well done.

D. Executive Director’s and Managers Reports –Ben Hill

INFORMATION & UPDATES:

- Department Updates
- CH2
 - ~~Report on Tuesday, June 9th Meeting~~ (Postponed)
 - Next “Zoom” Meeting is Tuesday, June 23rd at 10 AM (Carl)
 - Mountview Park’s Splash Pad
- CH Parks, Trails and Open Space Committee
 - Report on Wednesday, May 27th
 - Next “Zoom” meeting is Wednesday, June 24th (6 - 8 PM)
- City of Cottonwood Heights
 - Presentation: June 2nd, 2020
 - Addendum to the 2020 Inter-Local Agreement – Exhibit
 - Butler Park
 - Mill Hollow Park
 - Park Use Guidelines

▪ ~~Highland Drive East / Highland Drive West~~

- Salt Lake County Divestment of Butler and Mill Hollow Park
 - County will deed property to City
 - City will then deed the land under the Recreation Center to the Service Area
- Other

E. Discussion and Information regarding South Entrance ADA Access and Storm Drain Project- Ben Hill

- Mr. Hill presented information about the South Entrance ADA Access and Storm Drain Project.

F. Discussion and Information regarding Policy #240 – Refunds – Lyse’ Durrant

- Ms. Durrant presented information about the Refund Policy for the board to review and discuss in next month’s meeting.

G. Discussion and Information regarding the Interlocal Agreement with Cottonwood Heights City for Public Property Services – Ben Hill

- Mr. Hill presented information regarding the Interlocal Agreement with Cottonwood Heights City for Public Property Services, to be approved in Special Business.

Special Business

A. Consideration and Recommendation to Adopt the 2019 Audit Report – Resolution 2020-6 – Ben Hill

- Upon a motion by Mr. Hopkin and a second by Mr. Morzelewski and passed unanimously it was RESOLVED, to adopt Resolution 2020-6.

B. Consideration and Recommendation to Establish and Adopt Pending Tax Rates for the Cottonwood Heights Parks and Recreation Service Area 2020 – Resolution 2020 -7 –Ben Hill

- Upon a motion by Mr. Morzelewski and a second by Mr. Hopkin and passed unanimously it was RESOLVED, to adopt Resolution 2020-7.

C. Consideration and Recommendation to Approve the Interlocal Agreement with Cottonwood Heights City for Public Property Services – Resolution 2020 – 8 - Ben Hill

- Upon a motion by Mr. Hopkin and a second by Mr. Morzelewski it was RESOLVED, to approve the Interlocal Agreement with Cottonwood Heights City for Public Property Services (pending our attorney's approval).

Meeting Adjourned

The next meeting of the Board of Trustees will be July 15, 2020 at 4:00 p.m.