

**Cottonwood Heights Parks and Recreation Service Area
Board of Trustees
October 18, 2023**

**Work Session – 3:15 pm
General Business Meeting – 4:00 pm**

AGENDA

WORK SESSION

3:15 pm

Work Session - no action will be taken during the work session

- A. Customer Service/Membership Update – Ruth Brown
- B. UASD upcoming conference – Ben Hill
- C. Discussion of any items listed on the General Board Meeting Agenda

GENERAL BOARD MEETING

4:00 pm

GENERAL BUSINESS

- A. Verification of Compliance - Open Meeting Law – Patti Hansen
- B. Pledge of Allegiance
- C. Review and Approval of September 2023 Board Minutes – Patti Hansen
- D. Approval of the Financial Statement – September 2023 – Ben Hill
- E. Approval of Accounts Payable Selected Entries – Lyse' Durrant

INFORMATION/DISCUSSION ITEMS

- A. Citizen/Customer Comments
- B. Board District Representation Reports
- C. Executive Director's Report – Ben Hill
- D. Information and Discussion regarding 2023 Capital Project Status

ADJOURN

FOUNDATION MEETING

- A. Review Minutes of July 26, 2023 – Ben Hill
- B. Quarterly Financial Review – Ben Hill
- C. Brooksee Marathon Donation – Darrell Phippen
- D. Charity Golf Tournament – Bonnie Harris
- E. Annual 990 Review-Ben Hill
- F. Foundation Requests – Ben Hill

ADJOURN

The above items will be discussed at the Board meeting on October 18, 2023 at 4:00 p.m., or soon thereafter, with a work session held at 3:15 pm. This meeting will be held at the Cottonwood Heights Recreation Center, 7500 S. 2700 E. CWH, UTAH. If you would like to submit written comment, please email all comments to lysed@cottonwoodheights.com. Comments received by 2:00 pm on October 18, 2023 will be entered into the public record. Comments made after that time will be forwarded to the Board of Trustees but will not be on the record. Posted on the PNW, CHPRSA website and CHRC.