

**Minutes for the  
General Board Meeting for the  
Cottonwood Heights Parks and Recreation Service Area  
Held at 7500 South 2700 East, Cottonwood Heights, Utah  
On the 21st day of August 2024  
Pursuant of Notice**

\*\*all minutes pending until approved at the following Board Meeting\*\*

**Board of Trustees Present:**

Bart Hopkin  
Dan Morzelewski  
Patti Hansen

**Staff Present:**

Ben Hill  
Lyse' Durrant  
Kevin Suchey  
Bonnie Lee  
Audrey Durfee  
Andrew Davis  
Allie Brown  
Melissa Ruff

A Work Session was held on August 21, 2024 @ 3:15pm where Mayor Mike Weichers gave an update regarding the Cottonwood Heights City Towne Center, and there was a discussion any items listed on the General Board Meeting Agenda.

**GENERAL BOARD MEETING**

4:00pm

## **General Business**

### **A. Verification of Compliance – Open Meeting Law – Bart Hopkin**

### **B. Pledge of Allegiance**

- Mr. Hill led the Pledge of Allegiance.

### **C. Review and Approval of the July 2024 General Board Meeting Minutes – Bart Hopkin**

- After review, Ms. Hansen made a motion to approve the July 2024 Board Minutes. Mr. Morzelewski seconded the motion. Motion carried unanimously with Mr. Hopkin, Mr. Morzelewski, and Ms. Hansen voting “Aye.”

### **D. Review and Approval of the Financial Statement for July 2024 – Ben Hill**

- Mr. Hill presented the Financial Statement for July 2024 to the Board.
- After review, Mr. Morzelewski made a motion to approve the July 2024 Financial Statement. Ms. Hansen seconded the motion. Motion carried unanimously with Ms. Hansen, Mr. Hopkin, and Mr. Morzelewski voting “Yes.”

### **E. Review and approval of Accounts Payable Selected Entries for July 2024 – Lyse’ Durrant**

- Ms. Durrant presented the Accounts Payable Selected Entries for July 2024 to the Board.
- After review, Ms. Hansen made a motion to approve the July 2024 Accounts Payable Selected Entries. Mr. Morzelewski seconded the motion. Motion carried unanimously with Ms. Hansen, Mr. Hopkin, and Mr. Morzelewski voting “Yes.”

## **INFORMATION/DISCUSSION ITEMS**

### **A. Citizen/Customer Comments**

- A citizen requested Mr. Hill inform the Board they are requesting pool time to be set aside for Water Polo.

## **B. Board District Representation Reports – Trustees**

- The Board thanked CHRC staff for the work they put into the Golf Tournament, Butlerville Days, and the upcoming budget.
- Mr. Hopkin inquired about a possible policy regarding the use of motorized bikes on the grass at CHPRSA parks.

## **C. Executive Directors Report – Ben Hill**

### **INFORMATION & UPDATES:**

- Upcoming new website address will be... **chparksandrecut.gov**
- TRCC Application Process – 2024:
  - Committee Presentations (August/September)
- Annual Indoor Pool Closure for Maintenance:
  - August 17<sup>th</sup> – September 2<sup>nd</sup>
- Fitness Room Closure for New Equipment:
  - Late September...
- CH2:
  - Report on Wednesday, August 14<sup>th</sup> Meeting:
    - New City Manager – Jared Gerber
    - Bark in the Park – Saturday, August 24<sup>th</sup> (9:30 – 11:30AM)
      - CHPRSA Booth
  - Next Meeting is Wednesday, September 11<sup>th</sup> at 10AM (Bart)
- Big Cottonwood Canyon Marathon:
  - Saturday, September 14<sup>th</sup>
  - Foundation Donation: \$2,700
- UASD Annual Conference – 2024:
  - November 6<sup>th</sup> – 8<sup>th</sup>
  - Davis Conference Center, Layton
- Other Business:
  - Butlerville Days (July 25<sup>th</sup>-27<sup>th</sup>)
  - Foundation Golf Committee Meeting (July 30<sup>th</sup>)
  - Safety Meeting – Monthly (August 5<sup>th</sup>)
  - UASD Board Meeting (August 8<sup>th</sup>)
  - SLCO – Calendar Year Entities Training (August 13<sup>th</sup>)
  - Foundation Golf Committee Meeting - Final (August 13<sup>th</sup>)
  - Meeting with Chief Russo (August 14<sup>th</sup>)
  - 20th Annual CHPR Foundation - Charity Golf Tournament (August 20<sup>th</sup>)

**D. Information and Discussion regarding Facility Policy #530-Sex designated facilities and privacy space compliance plan – Ben Hill**

- Item will be brought back in Information and Discussion during the September 2024 General Board Meeting.

Meeting Adjourned at 4:51pm

Next meeting of the Board will be held Sept. 18<sup>th</sup> at 4pm