

**Cottonwood Heights Parks and Recreation Service Area
Board of Trustees
November 20, 2023**

**Work Session – 3:45 pm
General Business Meeting – 4:30 pm**

AGENDA

WORK SESSION

3:45 pm

Work Session - no action will be taken during the work session

- A. Review Budget
- B. Discussion of any items listed on the General Board Meeting Agenda

GENERAL BOARD MEETING

4:30 pm

GENERAL BUSINESS

- A. Verification of Compliance - Open Meeting Law – Patti Hansen
- B. Pledge of Allegiance
- C. Review and Approval of October 2023 Board Minutes – Patti Hansen
- D. Approval of the Financial Statement – October 2023 – Ben Hill
- E. Approval of Accounts Payable Selected Entries – Lyse’ Durrant

INFORMATION/DISCUSSION ITEMS

- A. Citizen/Customer Comments
- B. Board District Representation Reports
- C. Executive Director’s Report – Ben Hill
- D. Information and Discussion of the Proposed 2024 Budget and Fee Schedule-Ben Hill
- E. Information and Discussion of appointment of 2024 Board of Trustee Positions-Patti Hansen
- F. Information and Discussion of 2024 Trustee Meeting Dates-Patti Hansen
- G. Information and Discussion regarding Personnel Policy Section XII-Employment Classification-Ben Hill

SPECIAL BUSINESS

- A. Consideration and Recommendation to Approve the 2024 Proposed Budget and Fee Schedule-Resolution 2023-16

CLOSED MEETING (if needed and voted upon)

ADJOURN

The above items will be discussed at the Board meeting on November 20, 2023 at 4:30 p.m., or soon thereafter, with a work session held at 3:45 pm. This meeting will be held at the Cottonwood Heights Recreation Center, 7500 S. 2700 E. CWH, UTAH. If you would like to submit written comment, please email all comments to lysed@cottonwoodheights.com. Comments received by 2:00 pm on November 20, 2023 will be entered into the public record. Comments made after that time will be forwarded to the Board of Trustees but will not be on the record. Posted on the PNW, CHPRSA website and CHRC.