

**Cottonwood Heights Parks and Recreation Service Area  
Board of Trustees  
April 19, 2023**

**Work Session-3:15 pm**

**General Business Meeting – 4:00 pm**

**AGENDA**

**3:15 pm**

**WORK SESSION - no action will be taken during the work session**

- A. Discussion of any items listed on the General Board Meeting Agenda
- B. Staff Update-Aquatics (Audrey Durfee & Todd Etherington)

**GENERAL BOARD MEETING**

**4:00 pm**

**GENERAL BUSINESS**

- A. Pledge of Allegiance
- B. Verification of compliance with open meeting law- Patti Hansen
- C. Review and Approval of March Board Minutes – Patti Hansen
- D. Approval of the Financial Statement – March 2023 – Ben Hill
- E. Approval of Accounts Payable Selected Entries – Lyse’ Durrant

**INFORMATION/DISCUSSION ITEMS**

- A. Citizen/Customer Comments
- B. Board District Representation Reports—Trustees
- C. Executive Director’s Report – Ben Hill
- D. Information and Discussion regarding Personal Policy Section III-Hiring Procedures – Melissa Ruff

**CLOSED MEETING (if needed and voted upon)**

**ADJOURN**

**FOUNDATION MEETING**

- A. Review Minutes of January 25, 2023 – Ben Hill
- B. Quarterly Financial Review – Ben Hill
- C. Foundation Requests – Ben Hill

**ADJOURN**

The above items will be discussed at the Board meeting on April 19, 2023 at 4:00 p.m. with a work session held at 3:15 pm. This meeting will be held at the Cottonwood Heights Recreation Center, 7500 S. 2700 E. CWH, UT 84121. If you would like to submit written comment, please email all comments to [lysed@cottonwoodheights.com](mailto:lysed@cottonwoodheights.com). All comments received by 2:00 pm on April 19, 2023 will be summarized for the public record (Full name and address must be submitted as well). Comments made after that time will be forwarded to the Board of Trustees but will not be on the record. Posted on the PNW, CHPRSA website, and Recreation Center.