# **POLICY #320**

## COTTONWOOD HEIGHTS PARKS AND RECREATION SERVICE AREA

## POLICY GOVERNING CORPORATE MEMBERSHIPS

#### **REFERENCE:**

Board Meeting minutes, January 15, 1985

#### **PURPOSE:**

To define the qualifications for a corporation to purchase Service Area memberships for corporate membership rates.

## **SECTION I: DEFINITIONS**

Board of Trustees – Three elected officials to serve on the Cottonwood Heights Parks & Recreation Service Area Board.

Corporation – A licensed business located within or without the boundaries of the Service Area.

Corporate Membership – A membership purchased at a discounted rate as an employee of a corporation.

## **SECTION II: POLICY**

- 1.0 Corporate memberships may be purchased at a discounted rate provided a minimum of 5 memberships are purchased by employees of same corporation.
  - 1.1 Employees must provide proof of employment with the corporation for purchase of membership at corporate rate.
- 2.0 The rate for a corporate membership will follow the current rate schedule for corporate memberships as designated by the Service Area.
- 3.0 Employees residing within the boundaries of the Service Area are eligible for resident rates.
- 4.0 Employees eligible for resident membership rates are included as part of the qualifying five members for corporate membership rates.
- 5.0 Corporations with less than ten employees may request an exemption from the minimum of five employees to purchase memberships to be eligible for corporate rates.

6.0 Employees of the Salt Lake County Sheriff's Department and the United Fire Authority stationed within the boundaries of the Service Area may purchase a membership for 50 percent of the resident rate.

## **SECTION III: PROCEDURE**

- 1.0 Marketing corporate memberships will be coordinated between the Marketing Manager and the Customer Service Supervisor.
- 2.0 The Customer Service Supervisor will monitor memberships for each corporation.
- 3.0 Corporations must register with the Customer Service Supervisor for employees to qualify for corporate membership rates.
- 4.0 Renewal of corporate memberships, with current proof of employment, will be at the same rate and payment schedule as the initial contract or agreement, subject to any adjustments approved by the Board of Trustees.

APPROVED AND PASSED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_

COTTONWOOD HEIGHTS PARKS AND RECREATION SERVICE AREA

By:\_\_\_\_\_

Mike Peterson, Director

BOARD OF TRUSTEES

By:\_\_\_\_\_

E. Bart Hopkin, Chairman