

**Cottonwood Heights Parks and Recreation Service Area
Board of Trustees
October 16, 2024
Work Session-3:15 pm & General Board Meeting 4:00 pm**

AGENDA

WORK SESSION - *no action will be taken during the work session*

3:15 pm

- A. Compensation Consulting Services Report – Brandon Staheli (Consultant – Employers Council)
- B. UASD upcoming conference (Wednesday, November 7th) – Ben Hill
- C. Discussion of any items listed on the General Board Meeting Agenda

GENERAL BOARD MEETING

4:00 pm

GENERAL BUSINESS

- A. Pledge of Allegiance
- B. Verification of Compliance – Open Meeting Law –Bart Hopkin
- C. Review and Approval of September 18, 2024 Board Minutes-Bart Hopkin
- D. Review and Approval of the Financial Statement for September 2024 – Ben Hill
- E. Review and Approval of Accounts Payable Selected Entries for September 2024 – Lyse’ Durrant

INFORMATION/DISCUSSION ITEMS

- A. Citizen/Customer Comments
- B. Board District Representation Reports – Trustees
- C. Executive Director’s Report – Ben Hill
- D. Information and Discussion regarding Facility Policy #530-Sex designated facilities and privacy space compliance plan – Ben Hill and Lyse’ Durrant
- E. Information and Discussion regarding Lease Agreement with Zions Bank for new fitness equipment – Ben Hill

SPECIAL BUSINESS

- A. Consideration and Recommendation to approve Facility Policy #530-Sex designated facilities and privacy space compliance plan – Resolution 2024-11
- B. Consideration and Recommendation to approve the Lease Agreement with Zions Bank for new fitness equipment – Resolution 2024-12

CLOSED MEETING (if needed and voted upon)

ADJOURN

FOUNDATION MEETING

- A. Review minutes of July 17, 2024 – Ben Hill
- B. Quarterly Financial Review – Ben Hill
- C. REVEL Big Cottonwood Canyon Marathon Donation – Darrell Phippen (Brooksee – Head of Events)
- D. Charity Golf Tournament – Bonnie Lee
- E. Upcoming Thanksgiving 5K – Bonnie Lee and Allie Brown
- F. Annual 990 Review – Ben Hill
- G. Foundation Requests – Ben Hill

ADJOURN

The above items will be discussed at the Board meeting on October 16, 2024 at 4:00 p.m. with a work session held at 3:15 pm. This meeting will be held at the Cottonwood Heights Recreation Center, 7500 S. 2700 E. CWH, UT 84121. If you would like to submit written comment, please email all comments to lysed@cottonwoodheights.com. All comments received by 2:00 pm on October 16, 2024 will be summarized for the public record (Full name and address must be submitted as well). Comments made after that time will be forwarded to the Board of Trustees but will not be on the record. Posted on the PNW, CHPRSA website and Recreation Center.