

**Cottonwood Heights Parks and Recreation Service Area  
Board of Trustees  
September 20 2023**

**Work Session – 1:15 pm  
General Business Meeting – 2:00 pm**

**AGENDA**

**WORK SESSION**

**1:15 pm**

**Work Session - no action will be taken during the work session**

- A. Safety Quarterly Update - Lyse' Durrant/Kevin Suchey
- B. Bywater Park Master Plan Update - Scott Peters
- C. Discussion of any items listed on the General Board Meeting Agenda

**GENERAL BOARD MEETING**

**2:00 pm**

**GENERAL BUSINESS**

- A. Verification of Compliance - Open Meeting Law – Patti Hansen
- B. Pledge of Allegiance
- C. Review and Approval of August 2023 Board Minutes – Patti Hansen
- D. Approval of the Financial Statement – August 2023 – Ben Hill
- E. Approval of Accounts Payable Selected Entries – Lyse' Durrant

**INFORMATION/DISCUSSION ITEMS**

- A. Citizen/Customer Comments
- B. Board District Representation Reports
- C. Executive Director's Report – Ben Hill
- D. Information and Discussion regarding Personnel Policy Section XII—Employment Classifications/Compensation - Melissa Ruff
- E. Information and Discussion to support the re-nomination of Ben Hill to the UASD Board-Ben Hill
- F. Information and Discussion to cancel the upcoming District 3 election, due to only having one declared candidate-Ben Hill

**SPECIAL BUSINESS**

- A. Consideration and Recommendation to Approve Policy Section XIX-Leave-Resolution 2023-12 – Ben Hill
- B. Consideration and Recommendation to Approve Policy Section XII-Employment Classifications/Compensation – Resolution 2023-13 – Ben Hill
- C. Recommendation to support the re-nomination of Ben Hill to the UASD Board –Resolution 2024-14 – Patti Hansen
- D. Consideration and Recommendation to cancel the upcoming District 3 election - Resolution 2024-15 – Ben Hill

**CLOSED MEETING:** a closed meeting to discuss litigation, property acquisition or the character and professional competence or physical or mental health of an individual

**ADJOURN**

The above items will be discussed at the Board meeting on September 20, 2023 at 2:00 p.m., or soon thereafter, with a work session held at 1:15 pm. This meeting will be held at the Cottonwood Heights Recreation Center, 7500 S. 2700 E. CWH, UTAH. If you would like to submit written comment, please email all comments to [lysed@cottonwoodheights.com](mailto:lysed@cottonwoodheights.com). Comments received by 11:00 am on September 20, 2023 will be entered into the public record. Comments made after that time will be forwarded to the Board of Trustees but will not be on the record. Posted on the PNW, CHPRSA website and CHRC.