

**Cottonwood Heights Parks and Recreation Service Area**

**Board of Trustees**

**November 20, 2024**

**Work Session-2:45 pm &  
General Board Meeting 4:00 pm**

**AGENDA**

**WORK SESSION** - *no action will be taken during the work session*

**2:45 pm**

- A. Review 2025 Proposed Budget and Fee Schedule
- B. NRPA Conference 2024 – Wrap up
- C. Discussion of any items listed on the General Board Meeting Agenda

**GENERAL BOARD MEETING**

**4:00 pm**

**GENERAL BUSINESS**

- A. Pledge of Allegiance
- B. Verification of Compliance – Open Meeting Law – Bart Hopkin
- C. Review and Approval of October 16, 2024 Board Minutes – Bart Hopkin
- D. Review and Approval of the Financial Statement for October 2024 – Ben Hill
- E. Review and Approval of Accounts Payable Selected Entries for October 2024 – Lyse’ Durrant

**INFORMATION/DISCUSSION ITEMS**

- A. Citizen/Customer Comments
- B. Board District Representation Reports – Trustees
- C. Executive Director’s Report – Ben Hill
- D. Information and Discussion on the Proposed 2025 Budget and Fee Schedule – Ben Hill
- E. Information and Discussion of Appointment of 2025 Board of Trustee Positions – Bart Hopkin
- F. Information and Discussion of 2025 Board of Trustee Meeting Dates – Bart Hopkin

**SPECIAL BUSINESS**

- A. Consideration and Recommendation to Approve the 2025 Proposed Budget and Fee Schedule– Resolution 2024-13

**CLOSED MEETING** (if needed and voted upon)

**ADJOURN**

The above items will be discussed at the Board meeting on November 20, 2024 at 4:00 p.m. with a work session held at 2:45 pm. This meeting will be held at the Cottonwood Heights Recreation Center, 7500 S. 2700 E. CWH, UT 84121. If you would like to submit written comment, please email all comments to [lysed@cottonwoodheights.com](mailto:lysed@cottonwoodheights.com). All comments received by 2:00 pm on November 20, 2024 will be summarized for the public record (Full name and address must be submitted as well). Comments made after that time will be forwarded to the Board of Trustees but will not be on the record. Posted on the PNW, CHPRSA website and Recreation Center.